

**BOARD OF EDUCATION  
HOWELL TOWNSHIP, NEW JERSEY**

**M E M O R A N D U M**

TO: Members of the Finance Committee  
(Albert Miller - Chairperson, MaryRose Malley and Jennifer Okerson  
Citizen Members: Matthew Clarke, Samantha Miller and Jeff Smith)

FROM: Ronald Sanasac  
Assistant Superintendent for Business Administration/Board Secretary

DATE: January 19, 2021

RE: **FINANCE COMMITTEE MEETING**

The Finance Committee Meeting of the Howell Township Board of Education will be meeting on Thursday, January 21, 2021 at 7:00 p.m. utilizing a fully remote electronic format, Zoom Webinar. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975.) In accordance with DCA (DLGS) guidance, public will be able to participate using the chat function within the program. Details and links will be available on the district website [www.howell.k12.nj.us](http://www.howell.k12.nj.us) prior to the meeting date.

***Community members wishing to participate as a Zoom Webinar attendee should RSVP by Thursday, January 21<sup>st</sup> 3:00p.m. and by visiting the following link:***  
[https://howell-k12-nj-us.zoom.us/webinar/register/WN\\_mVICeGiITYeI7z-H6tU4jA](https://howell-k12-nj-us.zoom.us/webinar/register/WN_mVICeGiITYeI7z-H6tU4jA)

AGENDA:

1. Budget Overview
  - Calendar
  - Departments
2. Operations Capital Report
3. Audit Update
4. Chapter 44
5. Transfers
6. Any other items that may arise.
7. Minutes

**PLEASE NOTE A QUORUM OF THE BOARD MAY BE PRESENT.  
FORMAL ACTION WILL NOT BE TAKEN.**

*Ronald Sanasac*

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RONALD SANASAC

RS/tg

c: Members of the Board of Education, Administrators  
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger  
District Wide Email  
POSTED: Administration Building, All Schools and District Website